

Rules for minibus hire (up to 9 people) at CST

- 1. CST vehicles can only be hired out to sports organisations staying at CST and cannot be hired out to private individuals.
- 2. The chosen vehicle should be booked in writing as early as possible, and no later than seven days prior to the requested date.
- 3. The driver must:
 - A. Have a valid driving licence.
 - B. Be at least 25 years old.
 - C. Show the planned route when collecting the vehicle.

Please note that all of the aforementioned criteria must be met.

- 4. We recommend that the driver take out third-party liability insurance for driving third-party vehicles.
- 5. Reserved vehicles will be invoiced unless the booking is cancelled in writing at least five days in advance.
- 6. Child seats are mandatory for children under the age of 12 or smaller than 150 cm. Child seats can be requested on collection of the vehicle.
- 7. Vehicles should be collected from and returned to CST's "officina" as follows:
 - a) Times: During office hours where possible, i.e. 7.30 a.m. to 4.30 p.m., Monday to Friday. This means that we can guarantee a fast and efficient service. Weekend vehicle hire can be agreed on an individual basis.
 - b) Essential documents: driving licence.
 - c) Vehicle condition: The vehicle will undergo a visual inspection by a CST employee before and after use.
 - d) A handover report will then be drawn up and signed.
- 8. Fuel is included in the hire cost for one-day excursions in Ticino. In all other cases, the vehicle is handed over with a full tank of fuel and must be returned with a full tank.
- 9. Vehicles may be driven out of the country, however this must be mentioned during the booking process as this requires the written permission of the CST management.
- 10. Drivers who wish to use a trailer (for canoes, bikes, etc.) will require a driving licence with additional category "E" authorization.
- 11. In exceptional cases, the hire period can be extended to a maximum of one week.

Note: These rules may be amended at any time by CST.

Tenero, January 2019